



CLACS EARLY CAREER FELLOWSHIP 2021-22 CALL FOR APPLICATIONS

FULL PARTICULARS AND METHOD OF APPLICATION

The Centre for Latin American and Caribbean Studies (CLACS), at the Institute of Modern Languages Research (IMLR), School of Advanced Study, University of London, is pleased to announce a Funded Visiting Fellowship for the academic year 2021-22.

The Centre for Latin American and Caribbean Studies

- 1 The Centre for Latin American and Caribbean Studies (CLACS) is part of the Institute of Modern Languages Research (IMLR), one of eight Institutes comprising the School of Advanced Study (SAS) at the University of London. SAS promotes and facilitates the research of the scholarly community in the UK and overseas in the humanities and cognate social sciences. The School undertakes this mission through academic events, publications, fellowships, libraries, online/digital research resources, networks and collaborations. CLACS builds upon the legacy of the former Institute of Latin American Studies (ILAS). Further information about the Centre for Latin American and Caribbean Studies can be found on the [IMLR website](#)

About the Early Career Fellowship Scheme

- 2 The purpose of this scheme is to provide support to early career scholars with relevant subject expertise to pursue innovative and interdisciplinary research in an environment tailored to such work, free from the competitive institutional constraints of other UK university institutions. The scheme enables the Fellow to engage a broad range of UK and international scholars in their research through the formation of networks and through collaboration in research projects, publications and dissemination events such as workshops, conferences and public engagement activities.
- 3 Early Career Fellowships in Latin American Studies were offered for the first time in the academic year 2012-13. The 2021-2022 scheme will provide for one position with funding for **six months** during the 2021-2022 academic year (between 1 October 2021 and 30 June 2022). The Fellowship may be extended beyond six months but no additional funding will be available. Fellowships may be terminated or the offer of a Fellowship withdrawn with or without notice if the Centre Director is not satisfied that the conditions of the appointment are being (or can be) met.
- 4 The Fellowship is intended to support early career scholars without a permanent academic post.
- 5 In order to be eligible for the scheme, early career scholars (i.e. scholars within 8 years of PhD award, not including any period of career break) must have been awarded their PhD by the start of the fellowship. To ensure this, applicants should normally have submitted their thesis by the time of application and ideally have passed their viva as well.
- 6 Independent researchers without a PhD (in a relevant discipline) would not normally be eligible.

Responsibilities of CLACS Early Career Fellow

- 7 The responsibilities of the Fellow under this scheme are as follows:
- 7.1 To maintain an active presence at CLACS (Senate House, Malet Street, London) for the duration of the fellowship
 - 7.2 To pursue research in the Humanities, broadly defined, pertaining to the work of the Centre.
 - 7.3 To contribute towards the extension of the Centre's mission to promote and facilitate research in Latin American Studies, including the Caribbean, nationally and internationally, including beyond the academic community, through the specific activities mentioned below.
 - 7.4 To take the lead in convening academic events and conferences, liaising with speakers on academic content, panel members and related arrangements and collaborating with the Events Team to ensure smooth running on the day.
 - 7.5 To develop the activities of the Institute by presenting research findings (including collaborative research if appropriate) at a conference or seminar.
 - 7.6 To prepare articles for publication in appropriate journals, or chapters for edited volumes or monographs.
 - 7.7 To assist with the commissioning and editing of blog contributions in the in-house CLACS [Latin American Diaries](#) blog.
- 8 In addition, Fellows are expected to:
- provide a brief biography for use by the Centre in connection with the Fellowship Scheme
 - contribute to the wider academic and intellectual endeavour of CLACS and of the School of Advanced Study by playing an active role in its affairs
 - write a contribution for the in-house blog [Latin American Diaries](#)
 - report any publications containing results of work done with the aid of the Fellowship and include adequate acknowledgement
 - contribute work in progress, research findings or other previously unpublished material to the School of Advanced Study's online research repository, [SAS-Space](#), as appropriate
 - maintain online details of their Fellowship on the CLACS's website, in the School's [Directory of Research and Expertise](#) and the web presence of their 'home' institution (if applicable)
 - assist in the promotion of CLACS and its activities through social media
 - write a brief report shortly after the end of the Fellowship period, for publication on the CLACS website
 - base themselves in the Institute for the duration of the Fellowship, subject to reasonable, short research trips (following the approval of the Director) and other professional engagements (see also 'Financial Arrangements', below)
 - observe the policies, procedures and processes of the Centre, IMLR, the School and the University, including (but not limited to) those pertaining to health and safety, security, data protection, equality and diversity, IT security, IT code of conduct and the University Ordinances. Copies of such policies and appropriate guidance will be available to Fellows upon arrival at the Centre.
 - make only reasonable usage of the facilities available to them (see below) which directly incur cost, including postage, photocopying and printing facilities.

Facilities available to the Fellow

- 9 The Fellow will have 24-hour access to shared office/research space within Senate House in the Bloomsbury area of central London. These offices include PCs with email and internet facilities, direct-dial telephones, and reasonable usage of stationery, printing, postage and photocopying facilities for research-related purposes. Senate House is located adjacent to the British Museum and within walking distance of the British Library.
- 10 The Fellow will also receive a SAS email account and a library card giving borrowing rights in Senate House Libraries that includes access to the Caribbean and Latin American collections, including the assistance of a dedicated librarian. Access can usually be arranged to other libraries within the University, such as the School of Oriental and African Studies (SOAS), UCL, LSE and KCL.

Financial arrangements

- 11 A payment of **£1,750** GBP per calendar month is offered to the successful candidate as a contribution towards travel and accommodation costs. Living accommodation is not provided, and it is the responsibility of the Fellow to arrange it.
- 12 There is a range of information on typical accommodation and living costs in London available on the Centre's website at <https://ilas.sas.ac.uk/fellowships/visiting-fellows/visiting-london> along with some websites to find suitable accommodation. The successful applicant will be able to take advantage, subject to availability, of accommodation reserved for visiting academics by the University of London Housing Services.
- 13 Fellows may, with the prior approval of the Centre Director, undertake other paid employment (subject to the terms of any visa they have had to obtain). Such approval will not be unreasonably withheld provided that the objectives of the Fellowship are observed. Alternatively, Fellows may wish to call upon research funds from their 'home' institution or private funds to supplement the Centre's stipend.
- 14 The Fellowship agreement does not constitute a contract of employment and accordingly the Fellow shall be fully responsible for and shall indemnify the University of London for and in respect of any and all taxes including income tax, national insurance, social security contributions, corporation tax, value added tax and any other liability, deduction, contribution, assessment or claim arising from or made in connection with any payment or benefit received by the Fellow in respect of the Award, where such recovery is not prohibited by law. The Fellow may wish to take independent personal tax advice on how to treat this income in their own tax returns. The University of London is unable to provide personal advice but payment gross should not be taken to indicate that this income is not taxable in the Fellow's own tax return.

The Research Excellence Framework

- 15 The School of Advanced Study receives special funding from government. As a result, the School makes no submission to the Research Excellence Framework (REF), formerly the Research Assessment Exercise (RAE). If a Fellow retains an affiliation elsewhere, their 'home' institution is therefore free to use the publications and other research outputs of the Funded Fellowship for reporting as part of the REF.

Entry to the UK

- 16 Selected Fellows who do not have the right to reside and/or work in the UK will require a visa and must ascertain which category of visa is most suitable. Details of visa categories can be found on the UKVI website [here](#). The University of London is licensed to issue certificates of sponsorship for Tier 5 Government Authorised Exchange (GAE) visas. Further details of this category of visa are available on the UKVI website [here](#). If applicants require entry under a Tier

5 GAE visa, they should make this known on the application form. Please note that successful applicants will be required to submit a Certificate of Sponsorship (COS) application, along with copies of their passport and necessary qualifications, to the School, in order for the COS application to be made. Once the certificate has been granted, the applicant can then use this to apply for their visa via the relevant local UK consulate.

Method of application

- 17 Applicants must submit the application form to cathy.collins@sas.ac.uk together with:
 - 17.1 a short CV (not usually longer than four pages);
 - 17.2 a Research Proposal detailing the research project to be carried out during the Fellowship (maximum: 1500 words)
 - 17.3 A Scholarly Engagement Proposal, which outlines how the applicant would contribute towards the activity of CLACS and the School, and disseminate research outputs, for example, through organising an event (conference or workshop) or creating a network (approximately 1000 words)
 - 17.4 Two references from appropriate academic referees, which should be submitted directly by the referee under separate cover to cathy.collins@sas.ac.uk no later than the deadline stated below. It is the applicant's responsibility to ensure that referees have provided references by the stated deadline. Please note that references cannot be given by members of the School (which includes Fellows from within the School).

- 18 Applicants are advised to make clear in their application:
 - 18.1 Why it is important for them to be based in London in order to carry out their research
 - 18.2 How their research can benefit from the resources and collaborations available at the Centre and at the School
 - 18.3 How they intend to contribute productively to the range of activity across the Centre and the School
 - 18.4 The existing research networks and collaborations with which they intend to work, or the UK or international scholars with whom they hope to engage and the nature and theme of the interdisciplinary networks or events they hope to convene
 - 18.5 Any innovative approaches that their research brings to the field
 - 18.6 The feasibility of the proposed Fellowship (of 6 months), in both scholarly and financial terms.

Selection Criteria

- 19 A selection Panel of CLACS will assess proposed Fellowships. Applications will be considered against each of the following criteria:
 - 19.1 The completeness of the application received by the stated deadline (incomplete applications, including those without references, may not be considered)
 - 19.2 The extent to which the Fellow intends to make use of resources or networks that would not be possible without the Fellowship, including plans to collaborate with other Institutes of the School of Advanced Study and its Human Rights Consortium
 - 19.3 The extent to which the proposed research project, to be undertaken during the Fellowship, will advance current research, or make an original and innovative contribution to the field, or demonstrates original thinking or approaches outside of conventional opinion or methodologies
 - 19.4 The extent and evidence of the applicant's willingness to contribute to the life of the Centre through participation in academic and public-facing events and publications, and the extent to which the applicant can demonstrate ideas in this regard
 - 19.5 The feasibility of the proposed Fellowship and the research to be undertaken

- 20 CLACS and IMLR particularly value interdisciplinary work that spans the remit of other Institutes of the School and its Human Rights Consortium. Further information about the School and its Institutes is available on the School's website <http://www.sas.ac.uk> and information on the range of research expertise across the School is available on its online Directory of Research and Expertise at <http://research.sas.ac.uk/>

References

- 21 Applicants to the scheme are expected to provide two references specific to the application.
- 22 These references must be sent directly by the referee by email on headed paper, from an institutional, not personal, email address.
- 23 Please note that your application will not be considered complete until both reference letters are received.

Closing Date

- 24 The deadline for applications is 11.59pm (UK time) on Friday 14 May 2021. With regret, any application received after the deadline may not be considered. Applications should be submitted by email to cathy.collins@sas.ac.uk
- 25 Informal queries regarding the scheme may be directed by email to the Institute Manager: cathy.collins@sas.ac.uk. Please ensure you have read the Further Particulars thoroughly before being in touch as many aspects of the scheme are outlined here.
- 26 We regret that given the large number of applications it will not be possible to give feedback to unsuccessful applicants.

Alternative Schemes

- 27 Applicants may also be interested in the IMLR's non-stipendiary visiting research Fellowships. Full details are available at: <https://modernlanguages.sas.ac.uk/research-fellowships/visiting-fellowships-and-scholarships>